



New Jerusalem Christian Academy

School of the Arts

3101 Kingsway Rd (P.O. Box 1238) Seffner, FL 33584
Phone: (813) 684-2754 Fax: (813) 684-0051

APPLICATION FOR EMPLOYMENT

Position Desired :	Today's Date
Part Time: Yes _____ No _____	On Call (Substitute Teacher): Yes _____ No _____
Anticipated Salary: \$ _____	Date Available:
Resume Attached: Yes _____ No _____	VECHS Background Attached : Yes _____ No _____

Personal Information:	
Name:	Maiden:
Address:	
Email Address:	
Phone: (Cell)	(Home)
Date of Birth:	Male or Female:
Social Security Number:	
Current Marital Status: Single _____ Engaged _____ Married _____ Separated _____ Divorced _____	

Educational Data: List all educational institutions that you have attended. Give dates and diplomas/degrees. Be prepared to submit a copy of your diploma or transcripts.				
<i>School</i>	<i>Name and City</i>	<i>Dates</i>	<i>Graduated</i>	<i>Course/Major:</i>
Grammar:				
High School:				
College:				
Other:				



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Prior Work History: Please list where you have been employed. Include type of work and give date employed. If you were a teacher, please include grade and subjects taught. The following may be contacted for job references.

Employer:	Phone:
Position:	Dates:
Salary:	Supervisor's Name:
Reason for leaving:	

Employer:	Phone:
Position:	Dates:
Salary:	Supervisor's Name:
Reason for leaving:	

Employer:	Phone:
Position:	Dates:
Salary:	Supervisor's Name:
Reason for leaving:	

Personal References: Give the references that are qualified to speak of your home background, Christian Life, training and experience. Do not include family members.

Name:	Phone:
Position:	Email:

Name:	Phone:
Position:	Email:

Name:	Phone:
Position:	Email:



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Miscellaneous Data

Have you ever been dismissed from a position? No___ Yes___

(If yes please describe)_____

Have you ever had a criminal record? No___ Yes___

(If yes please describe)_____

Have you had a serious illness in the past 5 years? No___ Yes___

(If yes please describe)_____

Have you received compensation for injuries? No___ Yes___

(If yes please describe)_____

Do you have any physical handicaps which would prevent you from performing specific kinds of work? _____

If yes, please explain: _____

What foreign languages do you speak fluently? _____ Read _____ Write _____ Musical Abilities: _____

Christian Background

Are you a born again Christian? _____

How long have you been saved? _____

Do you believe the bible is the **ONLY** inspired and infallible word of God, our final authority in all matters of faith, conduct and truth? _____

What church do you attend? _____

What is your Pastor's Name? _____

Do you attend church on a regular basis? _____

Do you have any of the following habits? Smoking _____ Drinking _____ Bad Language _____ Other _____



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In your own handwriting briefly give your Christian testimony.

APPLICANTS AGREEMENT AND AUTHORIZATION TO RELEASE REFERENCE INFORMATION:

I hereby certify that the facts set forth in this initial application are true and complete to the best of my knowledge. I understand the discovery of falsification of any statement or significant omission of facts during any phase of the hiring process may prevent me from being hired, or if hired, subject me to immediate dismissal.

I authorize New Jerusalem Christian Academy to inquire about my work and personal history and to verify all data given in my application of employment, related papers, and my oral interview. I release any person, organization, or company from liability or damage which may result from furnishing the information requested. I further waive the right to ever personally view any references given to New Jerusalem Christian Academy.

Should my application be accepted, I agree to be bound by the Constitution and Bylaws and policies of New Jerusalem Christian Academy, and to refrain from unscriptural conduct in the performance of my service on behalf of the church and that Academy. N.J.C.A. School of the Arts does not discriminate in its hiring practices in regard to race, color, or national ethnic origin. In the event I receive a job offer, I also understand that I will be subject to a drug test that I must pass before I commence work.

I further certify that I have carefully read and do understand that above statements.

Applicants Name (Print)

Applicants Signature

Date